

About On-Campus Interviewing

The On-Campus Interviewing program (OCI) is a nine-week program, held each Fall and Spring semesters, that connects employers to students and alumni to conduct interviews for internships and full-time job opportunities.

Location

Virtual Interviews are conducted online through various platforms including, Zoom, Skype, Teams, etc. or by telephone. Zoom is the preferred web conferencing tool at LSU to help ensure a smooth connection for the student and employer. All students have [LSU Zoom accounts](#) which can be accessed at zoom.lsu.edu and are familiar with the platform through their virtual courses. Phone call or other online platforms can be utilized if the employer is unable to utilize Zoom.

In-Person Interviews are conducted in our state-of-the-art Recruitment Center that is located in Suite 258 of the Student Union. The Recruitment Center has 22 interview rooms including a space to conduct video interviews,

Interview Schedule Types

Employers may choose to conduct a Room Only, Open, or Preselect schedule.

Room Only Schedule

The Room Only schedule allows employers to interview students with the following guidelines:

- *For virtual interviews*, only the space is reserved. *For in person interviews*, only the physical interview room is reserved in the Recruitment Center in the LSU Olinde Career Center
- Employers must collect resumes, create an interview schedule, and contact students directly to set up interviews outside of Handshake.
- Only LSU students/alumni are allowed to interview in our facility.

Open Schedule

The Open schedule allows employers to interview students with the following guidelines:

- The employer must create an interview schedule and attach a job to their interview schedule in Handshake.
- Any LSU student and alumni that meets the requirements listed in the job posting can sign up for interview slots on the interview schedule on a first-come, first-served basis.

Pre-select Schedule

The Pre-select schedule allows employers to interview students with the following guidelines:

- Employers must reserve an available interview date, post/attach job to their OCI schedule, and create interview schedule in Handshake.
 - For OCI, job postings must end 14 days prior to the scheduled interview date.
- Students/alumni must apply through Handshake.
- Employers must pre-select applicants to interview through Handshake.
 - After the job has closed, employers must make pre-selections during the period after the job posting has closed and student sign ups begin.
- Pre-selected applicants are notified and must sign up for interview slots through Handshake.
 - Students sign-ups begin 9 days prior to the interview date. Student sign-ups end 5 days prior to the interview date. Sign-ups are based on a first-come, first-served system and are **not guaranteed**. Should timeslots remain six days prior to the on-campus interview date, alternates may select a slot on a first-come, first-served basis.
 - The final schedule closes five days before the interview date and is viewable to employers four days before the interview date.