**Student Tech Fee (STF) Oversight Committee**

Minutes of Meeting: November 2, 2022

Voting Members Present: Jane Cassidy, Tommy Smith, Ric Simmons (proxy for Craig Woolley), Lizzie Shaw, Lyric Mandell, Sam Staggs, Colin Raby (proxy for Anna Cate Strong), Hamood Qureshi (proxy for Carlin Sekhani-Matthews)

Guests: Brandon Common, Brian Antie, Greg Brignac, David O’Brien, John Duplantis, Aimee Riggs, and Amanda Marshall

**Materials distributed:**

Minutes from April 6, 2022, Meeting

STF Financials

1. **Welcome and Introduction.**

The meeting was chaired and called to order by Jane Cassidy at approximately 3:00 p.m.

1. **Old Business.**
2. **Approval of the April** **6, 2022, minutes** *(Smith)*

Lizzie Shaw motioned to approve the minutes; Hamood Qureshi seconded the motion. The minutes were unanimously approved.

1. **Orientation/Brief Overview of STF** *(Smith)*

Tommy Smith provided an overview, background information, and an explanation of the timing of the STF’s revenues and expenditures.

**C. FY 2020-2021 PC Reallocation** *(Smith)*

Tommy Smith briefly explained the PC reallocation process, which usually happens over the summer. There were three types of computers available from ITS and CBT, totaling 276 computers. We had requests for all 276, and we allocated them to 21 different departments/colleges.

1. **New Business.**
2. **Orientation/Brief Overview of STF** *(Cassidy/Smith)*

Jane Cassidy and Tommy Smith provided an overview, background information, and an explanation of the timing of the STF’s revenues and expenditures.

1. **Current Financial Status Report** *(Duplantis)*

John Duplantis gave an overview of the current financial status.

The STF ending balance as of June 30, 2022, was $3,120,441, including Veterinary Medicine. The LSU Campus portion comprised $2,774,616 of this total, while Veterinary Medicine had a carryforward of $345,825. For 22-23 excluding Veterinary Medicine, the estimated new STF Fee Revenues are $4,400,000. The LSU portion of STF previously committed $4,001,346 for FY 22-23 projects and, $1,131,646 remained to be expended for FY 21-22 carryforward projects. After the discipline-specific in the spring is processed, the remaining uncommitted funds for LSU FY 22-23 are estimated to be $1,014,624. The total uncommitted funds in Veterinary Medicine were $416,214.

**C. FY 2022 - 2023 Discipline-Specific Proposals** *(Cassidy/Smith)*

Tommy Smith gave some of the Discipline-Specific Proposals histories and informed the committee how the process works. The committee agreed to send out the call for discipline specific proposals the week of November 7th with a due date of January 19th.

1. **Wireless Network – Budget Reallocation** *(Simmons)*

ITS was approved for a wireless project for FY23; it consisted of hardware and labor. ITS proposes an amendment and would like to self-install (at no cost to the project) the hardware and expend the unused labor budget on purchasing additional hardware to expand the wireless project to various areas on campus. Lizzie Shaw motioned to approve; Lyric Mandell seconded the motion. The motion was unanimously approved.

**IV. Next Meeting Date**

January 2023

**V. Adjourned**

Hamood Qureshi motioned to adjourn; Sam Staggs seconded the motion. The motion was unanimously approved. The meeting adjourned at approximately 4:00 p.m.

**Reminders:** Please forward all agenda items and handouts to Tommy Smith or Amanda Marshall a minimum of one week prior to the next meeting.

Student Representatives: If you are unable to attend the next meeting, please send an alternate representative to ensure a quorum.

*Respectfully submitted, Tommy Smith and Jane Cassidy, Co-Chairs*

*Minutes recorded by Amanda Marshall*