



Faculty Senate Courses & Curricula Committee Meeting

1:30 pm, 31 January 2025

135F Thomas Boyd Hall

Minutes of the meeting

**Attendance:** Michael Kaller (Chair), Leonard Ray (Associate Chair), Andrea Abad (ex-officio), Jackie Bach (ex-Officio), Lauren Coats, Brooke Dubansky, Rendy Kartika, Gerald Knapp, Suresh Moorthy, Claire Sassick Young (Ex-officio), Dan Sheehy, Subramaniam Sathivel

**Absent:** Tricia Cobb (ex-Officio), Lee Daigle (ex-officio), Margaret Fitch (ex-officio), Matthew Hiatt (Secretary), Robin LeMaire

A regular meeting of the Faculty Senate Courses & Curricula (FSCC) Committee convened at 1:33pm in 135F Thomas Boyd Hall at the LSU Campus, with the Chair being present. Committee member Gerry Knapp took the minutes. There were no public comments, and the minutes from the previous meeting were approved unanimously.

**PS-45 Revision**

Question as to whether C&C approval needed to change modality of courses or entire programs? Kaller recommends FSCC not get involved in modality changes for approved courses. Coates moves to "leave decision to academic units". Approved unanimously.

**Resubmissions**

CSC 7335 – Remote learning statement required. Moothy moved to conditionally approve. Motion passed unanimously.

CSC 7344 - Moothy moved to approve. Motion passed unanimously.

CSC 7362 - Final exam should be checked yes and improve catalog description. Moothy moved to conditionally approve. Motion passed unanimously.

CSC 7435 - Not in catalog language. Start at "Provides students with..." No information on makeups for quizzes and assignments which is required by PS-22. Coates moved to conditionally approve. Motion passed unanimously.

CSC 7462 - Quiz policy violates PS-22. Remove If Applicable ILC and CxC statements. Need actual attendance and makeup policies. Coates moved to conditionally approve. Motion passed unanimously.,

CSC 7535 - Sheehy moved to approve. Motion passed unanimously.

CSC 7544 - Sheehy moved to approve. Motion passed unanimously.

CSC 7562 – List final exam as during finals week rather than week 15; Policy for excused absences and makeup should be defined. Coates moved to conditionally approve. Motion passed unanimously.

CSC 7644 – No final exam, but justification for no final is missing; remove extraneous language from catalog description; need to expand on “late homework will not be accepted” to be consistent with PS-22. Coates moved to conditionally approve. Motion passed unanimously.

CSC 7900 - No final exam but justification is missing. Coates moved to conditionally approve. Motion passed unanimously.

MCSC Form D - Ray provided recommended changes handout to team from CSC. Don't use term tracks (use terms “focus areas” or “options”). Coates moved to conditionally approve. Motion passed unanimously.

### **New Proposals**

VCS 7004 - Change contact hours; resolve duplicate sexual harassment sections; provide true 15 week outline; focus catalog description; clarify points or % for exams. Kartika moved to require revise and resubmit. Motion passed unanimously.

VCS 7005 - Change contact hours; resolve duplicate sexual harassment sections; provide true 15 week outline; focus catalog description; clarify points or % for exams. Kartika moved to require revise and resubmit. Motion passed unanimously.

PHIL 4943 – Requires expectations section, makeup policy; move final from last day of course; should repeat credit section be completed? (usually the case for special topics courses). Kartika moved to conditionally approve. Motion passed unanimously.

PHIL 4944 – This appears to be a mistaken duplicate of PHIL 4943. Knapp moved to delete. Motion passed unanimously.

PHIL 7911 - Add “special topics” in course description, expectations section, makeup policy, repeat credit with max. Kartika moved to conditionally approve. Motion passed unanimously.

PHIL 7912 - Add “special topics” in course description, expectations section, makeup policy, repeat credit with max. Kartika moved to conditionally approve. Motion passed unanimously.

PHIL 7913 - Add “special topics” in course description, expectations section, makeup policy, repeat credit with max. Coates moved to conditionally approve. Motion passed unanimously.

PHIL 7914, 7915, 7916, 7917 – Improve catalog description; Add “special topics” in course description, expectations section, makeup policy, repeat credit with max, change to SEM (seminar). Kartika moved to conditionally approve. Motion passed unanimously.

PHIL 7918, 7919, 7920, 7921, 7922, 7923 – Improve catalog description; Add expectations section, makeup policy; change to SEM (seminar). Kartika moved to conditionally approve. Motion passed unanimously.

PHIL FORM D and BOR – Minor corrections were requested: typo spring2000; Q 16 no longer college of basic science - only science; Q 32 BOR something appears to be missing/incomplete in writing; Q33 plan how to stagger or offer all the courses with initial low enrollment; Letters of support strongly

recommended; The statement "The funding for the current Philosophy Master's Degree Program will be reallocated for the proposed program. There will be no impact on the funding of existing programs" is contradictory. Kartika moved to conditionally approve. Motion passed unanimously.

All proposals on agenda were considered.

Moothy motioned to adjourn. Motion approved.

The meeting adjourned at 3:05pm.

Respectfully Submitted,

Gerry Knapp