

Permanent Memorandum 68 - Construction, Modification, Maintenance, Care, and Operation of Sorority and Fraternity Houses Located on University Property

FAQ

How will I know if LSU has the deposit of \$500 required as a condition for utility service from my organization? Greek Life will request that information and share with each respective organization in the form of an invoice for payment to the appropriate department.

Are members on meal plans still due to Greek Life office? No. That requirement was removed.

How will a House Corporation know if a second semester freshman meets the qualifications to move into the house their second semester? Greek Life office can provide a form to the student to release discipline records with the University. Final fall grades, issued one week after finals, must be checked to determine grade eligibility. A student must not move in belongings to the house until this information is verified.

How will anyone know that an unqualified freshman moved in the house? When a freshman requests a Greek Parking Permit in the spring, their status will be reviewed. If they do not qualify, they will have to move out of the house.

House Director Related

When will the House Director sample job description be placed of Greek Life website? Within the next month.

When will House Director qualifications begin? Fall, 2019, all House Directors will have to meet the qualification.

When is training? Who has to attend? Due to the amount of training required before school begins, training for house directors will be deferred to September. Dates TBA. All house directors must attend, everyone else is welcomed.

What happens if the house director has an emergency, resigns, etc? The Organization shall immediately notify Greek Life, Angela angelagu@lsu.edu and must make reasonable effort to promptly provide an interim House Director. If a House Director is not available within 72 hours, the Organization must

present an action plan for correcting the deficiency. The action plan must specify specific steps which will be taken and deadlines for completion of each step. If an Organization fails to hire or maintain a House Director for a period exceeding 30 days, the Organization must provide an updated action plan. Failure to do so could result in a sanction by the University.

In the absence of a House Director or interim House Director, regardless of reason, no meetings or activities of any kind may take place at the Facility, including Chapter meetings or informal gatherings, and only residents may be present at the Facility (except for during standard dining services) before 8:00 a.m. and after 8:00 p.m. on weekdays, on weekends, overnights and during any event or activity at the Facility.

Will Greek Life be able to collect names of individuals who might serve as substitutes? We are looking into this. If this is not possible, Greek Life will work with the Greek Alumni Unity Council.

Do we have to turn in Fire Drills to the Greek Life office? No, not any longer. But they must be kept on file a proof that a fire drill occurred.

TYPO

VIII. Security C. All exterior doors ~~and bedroom doors~~ will be provided with an approved key/card, biometric, or electronic operated lock by the Organization. A card lock will have an emergency key override feature.

It is strongly encouraged or expected that bedroom doors be equipped with an approved key/card, biometric, or electronic operated lock by the Organization. All locks will have an emergency key override feature.

“and bedroom doors” will be deleted as it is stated in the next item.