## Louisiana State University – Baton Rouge

## **Student Resources and Contacts**

For many questions that a student may have, you and/or student should start with referring to the Frequently Asked Questions (FAQ). Students who have questions that you are unable to answer should be referred to Gallagher Customer Service:

To access Gallagher Customer Service, students go to <a href="www.gallagherstudent.com/lsu-batonrouge">www.gallagherstudent.com/lsu-batonrouge</a> and click on "Help Center" on the portal and will Toll Free Number to call – (844) 288-4920; or complete the form to send an email. Students can also click on "Chat" on the landing page.

Question or Issue	Method	Resource
<ul> <li>FAQ for Domestic Students</li> <li>FAQ for Graduate Assistants</li> <li>FAQ for International Students</li> </ul>	23-24 FAQ for Domestic Students 23-24 FAQ for Graduate Assistants and Fellows 23-24 FAQ for International Students	
<ul><li>Trouble logging in</li><li>Password Reset</li><li>What is the deadline to waive?</li></ul>	Call, Email or Chat Phone Website	Gallagher Customer Service Phone: (844) 288-4920 www.gallagherstudent.com/lsu- batonrouge
Am I eligible to enroll?	LSU Internal	Bursar's Office
Where can I purchase medical evacuation and repatriation coverage?	Gallagher website (one-year plan is \$45 + \$15 processing fee)	Gallagher Emergency Travel Assistance Services
<ul> <li>Why am I not able to access care?</li> <li>What is the status of my waiver?</li> <li>Why was my waiver denied?</li> </ul>	Client Admin Portal (Origami)	Client Administrator or Gallagher Customer Service
<ul> <li>How can I get my ID card?</li> <li>Why was my claim denied?</li> <li>Does my plan cover XYZ?</li> <li>How can I get my 1095 form?</li> </ul>	UHCSR My Account	UHCSR Phone: 1-866-948-8472 Email: GKClaims@uhcsr.com Website: www.uhcsr.com
<ul> <li>How can I find a pharmacy to fill my prescription?</li> <li>Why was my prescription claim denied?</li> <li>Is XYZ drug covered?</li> </ul>	UHCSR Pharmacy Program	Phone: 1-855-828-7716 Website: www.qallagherstudent.com/lsu-batonrouge, click 'Pharmacy Program'
Escalated student issues	Send email to cindy jolley@ajg.com	Cindy Jolley, Account Manager

## **Client Resources and Service**

Based on the need or question, use the following to request assistance:

Event or Task	Method	Responsible Party or Team
<ul><li>Determine or verify eligibility</li><li>Determine student category</li></ul>	LSU Internal	Bursar's Office
<ul> <li>Determine enrollment status</li> <li>Enroll student</li> <li>Submit urgent add request</li> <li>Change student category, e.g. DOM to GA</li> <li>Assign appropriate plan</li> <li>Void (terminate) coverage</li> <li>Determine waiver status</li> <li>Determine reason waiver was denied</li> </ul>	Client Admin Portal (Origami)	Client Administrator
Waiver-related     Questions     Status     Exceptions      Open Waiver Portal     Enrollments     Qualifying life events (QLE) enrollment and status     Claims check     Escalated denied claims	Submit Origami Client Admin Task or send email to GGB.ASTteam@ajg.com	Account Services Team
<ul> <li>Escalated issues</li> <li>File-related issues</li> <li>Plan administration questions</li> <li>Waiver issues</li> <li>Website questions and/or issues</li> <li>Billing questions and/or issues</li> <li>Reconciliation</li> <li>Ad-hoc Reports</li> </ul>	Send email to cindy jolley@ajg.com	Cindy Jolley, Account Manager

## Gallagher Student Health Account Team

Responsibilities	Resource	Contact Information
<ul> <li>Account Management Services</li> <li>Implementation strategy and execution</li> <li>Liaison with GSH project management</li> <li>365-day account management support</li> </ul>	<b>Cindy Jolley</b> Account Manager	Phone: (617) 769-6476 Email: <u>Cindy_Jolley@ajg.com</u>
<ul> <li>Consultant Services</li> <li>Conduct market reviews &amp; renewal negotiations</li> <li>Strategic Planning and program structure</li> <li>Peer Institute Benchmarking</li> </ul>	Scott Polansky National Account Executive, SHIP Practice	Phone: (617) 769-6475 Email: <u>Scott_Polansky@ajg.com</u>
<ul> <li>Senior Account Services Leadership</li> <li>Responsible for Account Services and Account Management Teams</li> <li>Responsible for Call Center</li> <li>Oversees Account Management</li> <li>Escalated requests/issues resolution</li> </ul>	Sheryl Barron Senior Vice President, Client Experience	Phone: (617) 769-6450 Email: <u>Sheryl_Barron@ajg.com</u>
<ul> <li>SHIP Senior Leadership</li> <li>Executive point of contact for student health insurance program</li> <li>Oversees student health insurance practice and team members</li> <li>Point of contact for escalated needs</li> </ul>	<b>Martha Murphy</b> Senior Vice President, SHIP Practice	Phone: (617) 769-6472 Email: Martha_Murphy@ajg.com