LSU AGCENTER BOTANIC GARDENS AT BURDEN
PHOTOGRAPHY POLICY

Photography at the Botanic Gardens

A $75 session fee is required for each photographic shoot at the Botanic Gardens. If a photographer has more than one client on the same day, a session fee is required for each client. Appointments should be scheduled at least one week in advance. You will be given a pass for your appointed time. This pass should be worn in full view while shooting and returned after the shooting.

If a bride has her wedding booked at our venue, we will include a photography session at no additional charge. Please call our office to schedule the appointment time.

The photography/videography guidelines outlined here include all wedding, family, engagement, prom, graduation, holiday, children or similar events and situations. Those who have rented the facility for a function may take photographs during their rental time at no additional fee.

If you want to set up a photo shoot inside the buildings, you may do so only during working hours of 8:00 a.m. to 5:00 p.m. Monday – Friday (excluding holidays). If you want to shoot inside and outside the building, we suggest you schedule the inside of the building first to end at 5:00 p.m. so the building may be secured. You may then have as much outside time as you need.

Photography Etiquette:

- Do not enter flowerbeds, plant displays, mulched areas or ravines.
- Remain on the pathways and grassy turf at all times.
- Do not injure, disturb, damage or deface any plant, feature or animal.
- Alcoholic beverages may not be brought in.
- Do not block access to the entrance, pathways, or garden areas.

Please remember that any party who has booked a private event in a particular location of the Botanic Gardens has the exclusive right to that reserved area. The Botanic Gardens reserves the right to refuse admittance for photography/videography and/or to change its photo policy without advance notice.

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PHOTOGRAPHY RESERVATION FORM

Contact Katie Guitreau at (225) 763-3990 Extension 2 or kguitreau@agcenter.lsu.edu to inquire about available dates.
Complete and return reservation form – Mail to Botanic Gardens, 4560 Essen Lane, Baton Rouge, LA 70809, Fax to (225) 763-3993 or Email to kguitreau@agcenter.lsu.edu

Name: _____
Address: _____
City/State/Zip: _____
Email: _____
Phone Day: _____ Phone Evenings: _____
Type of Event: _____ Times of Event: _____
Date of Event: _____ Number of People: _____

Area of Usage:
Rose Garden _____
Orangerie Area _____
Barton Arboretum _____
Other _____
Photography Fee (per session due at time of booking) $ 75.00
Date Event Booked _____
Transaction/DT Number _____

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I, the undersigned, have read and understand the provisions of this agreement, as stated in Botanic Gardens Facilities Usage Policy and will comply with these provisions. I understand that non-compliance with the said provisions may exclude me from present or future use of the Botanic Gardens facilities.

Signed: _____ Date: _____